



Arrangements in the Court vacation period (2024/2025)

Sitting arrangements

- **Judges** The Court vacation will commence Monday, 23 December 2024 and conclude Friday, 31 January 2024.
The new Court term begins on Monday, 3 February 2025.
The Duty Judge is available for urgent listings during the vacation.
- **Commissioners** Matters may be listed for s 34 conferences, s 26 mediations and hearings before Commissioners throughout the vacation except for the public holidays listed below.
- **Registrars** The final Registrar's directions hearing list for 2024 will be on Wednesday, 18 December 2024.
The Registrar's directions hearing list will resume on Monday, 20 January 2025.
- **Online Registry and Online Court** Both Online Registry and Online Court will be operating 24 hours a day as normal during the vacation period. Parties are encouraged to avail themselves of these resources.

Applications, appeals, notices of motion and subpoenas can continue to be filed by Online Registry. Directions and access orders for subpoenas and notices to produce can continue to be sought in Online Court. Filings and requests in criminal matters can continue by email to LEC_criminalfilings@justice.nsw.gov.au throughout the vacation.

Registry business hours over the public holidays

- **Registry:** The Registry will be CLOSED for the Public Holidays on 25, 26 and 27 December 2024, and 1 and 27 January 2025.
- **Urgent filings:** If a public holiday is the last day for filing an application or an appeal, it can be filed through Online Registry.
- **Urgent listings:** Parties seeking an urgent listing before the Duty Judge should contact the Registrar using the after-hours number **02 9113 8255**.

Registry business hours Monday, 30 December 2024 to Friday, 17 January 2025

- **Registry hours:** 10am – 4:00pm, Monday to Friday.
Closed for the public holidays listed above.
- **Telephone enquiries:** 9:30am – 4:30pm, Monday to Friday.
Closed for the public holidays listed above.
- **Urgent listings:** Parties seeking an urgent listing before the Duty Judge during business hours should contact the registry on **02 9113 8200**.
If outside Registry business hours, parties seeking an urgent listing before the Duty Judge should contact the Registrar using the after-hours number **02 9113 8255**.

Registry business hours and arrangements from Monday, 20 January 2025

Regular business hours will resume. The Registry counter will be open 8:30am to 4:30pm, and phone enquiries 8:30am to 5pm, Monday to Friday (excluding public holidays).